



CRAFT VENDOR APPLICATION

Dear Vendor:

On February 16, 2019, the Fort Bend History Association is thrilled to host the 1st Annual George Ranch Rodeo at the George Ranch Historical Park. The rodeo's mission is to showcase the rich black cowboy legacy at the George Ranch Historical Park and in Fort Bend County for a new generation of residents.

This full-day event will include a rodeo with prize pots, slack events, a variety of food and marketplace vendors, entertainment and fun activities for younger participants. The George Ranch Rodeo does not require a percentage of your sales. Booth space is assigned when your application has been approved and payment has been made.

We hope that you will consider becoming a vendor for our 1st Annual George Ranch Rodeo! I am here to answer any questions you may have regarding the Rodeo and our Marketplace.

Sincerely,

Constance Greenwood Bowie
Vendor Coordinator
rodeovendors@georgeranch.org
P: 346-239-9858

RODEO DATE & TIMES

Saturday, February 16, 2019

from 9 a.m. to 10 p.m.

Vendor Hours: 11 a.m. to 9 p.m.

LOCATION

George Ranch Historical Park
10215 FM 762, Richmond, TX 77469

BOOTH PRICING

Before December 1, 2018: \$50

After December 1, 2018: \$75

*Booth space is outdoors and measures 10'x10'.
Tents, tables and chairs are NOT provided.*

BENEFITING:



**LEARN MORE ABOUT THE EVENT AT:
GEORGERANCH.ORG/PROGRAMS-EVENTS/GEORGE-RANCH-RODEO/**

VENDOR GUIDELINES:

• **ALL VENDORS MUST BE PRE-APPROVED BY THE VENDOR COORDINATOR.**

- Send 3 photos of representative items of the merchandise to be sold. Photos can be reviewed via website or e-mail. A list of the types of items to be sold must accompany the photos. **Items that are not on the list may not be sold.** You may not add to your list after it has been accepted with approval from the vendor coordinator. For questions, contact Constance Greenwood- Bowie at 346-239-9858 or rodeovendors@georgeranch.org.
- Multiple spaces may be purchased. Electricity is unavailable. Participants are responsible for collecting and paying their

own sales taxes, if any.

- No chairs, tables, tents, extension cords or lights, etc., will be furnished. If you need it, bring it. The Festival does not provide labor to set up, take down, load or sell.
- **BANNED ITEMS: No explosives or fireworks may be sold, including throw-down poppers. No inflatable toys. All toy weapons must be tied down and rendered inoperable during the George Ranch Rodeo.**
- Applications to reserve booth space should be submitted with full payment by December 1, 2018. No spaces will be reserved without full payment. Absolutely no late payments will be accepted beyond the late pricing cut-off date.

VENDOR BOOTH RULES:

- 1) All merchandise must be displayed within assigned boundaries of each booth and be clearly marked.
- 2) Booths should be set up and maintained in an attractive manner (no exposed boxes or wrapping paper, etc.)
- 3) Exhibitors are responsible for their own set-up, tables, chairs and booth covers. All tent supports should be self-contained.
- 4) **Move-in will be Friday, February 15, 2019 from 3-7 p.m. and Saturday, February 16, 2019 from 7-10:30 a.m.**
- 5) All vehicles must be removed from the booth area by 10:30 a.m. There will be no parking in unloading areas. All vehicles must be in assigned parking areas. All vehicles must display parking pass in a clearly visible location.
- 6) Booths may be left overnight, but at the vendor's risk. The George Ranch Rodeo, Fort Bend History Association, the George Ranch Historical Park and The George Foundation assume no liability for any damage to vendor's property during the event. Please note that there is evening security at the Park on the Friday and Saturday of the Rodeo.
- 7) Booth hours are from 11 a.m. to 9 p.m. on Saturday, February 16, 2018. A police officer will monitor the craft vendor area until the official opening at 11 a.m. No booth is to be taken apart until 9 p.m. NO EXCEPTIONS. A police officer will monitor vehicle

traffic and escort vendors when needed during this loading period.

- 8) Vendors who do not want their booth to be photographed may post a small sign to that effect.
- 9) No refunds of booth fees. The George Ranch Rodeo takes place rain or shine.
- 10) Locations are provided on a first-paid, first-served basis.
- 11) Vendors will receive two vendor passes per booth. If additional passes are needed, please contact the Vendor Coordinator.
- 12) No pets. No bicycles. No alcoholic beverages. No smoking in exhibit area.

The Fort Bend History Association, George Ranch Rodeo, the George Ranch Historical Park and The George Foundation (and any other sponsors) shall not be liable in any way for the loss or damage resulting from fire, theft or accident to a vendor's merchandise or fixtures. This includes move-in, set-up, breakdown and during the entire time the vendor's property is on the George Ranch Historical Park. The sponsors shall not be liable for personal injury suffered by vendors or their employees while on the George Ranch property. The Fort Bend History Association reserves the right to terminate the contract of any exhibitor who does not meet the terms of the preceding Vendor Booth Rules and Regulations and this Contract of Agreement.

Vendor Business Name: _____

Owner/Vendor's Personal Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

E-mail: _____

Website: _____

Product Description: _____

I have read and understand the contents of this George Ranch Rodeo Vendor Information Packet.

Signature: _____ Date: _____