

**GEORGE RANCH HISTORICAL PARK  
JOB DESCRIPTION**

**Job Title:** Cowboy Program Coordinator – Cowboy Complex  
**Reports Directly to:** Cowboy Program Site Lead  
**Status:** Full Time Hourly with Benefits - \$14.50 per hour

**Qualifications:**

- 2-5 years relevant experience in horsemanship, livestock management, or general ranch work
- High school diploma required
- Strong verbal and interpersonal communication skills required; public speaking experience preferred
- Self-motivated; independent worker
- Ability to work effectively with diverse persons and groups

**Summary of Position:**

- This position coordinates livestock evaluation, feeding, maintenance of livestock areas and cowboy skills portion of the GRHP Cowboy Program
- This position provides supervision of volunteers performing Cowboy Shows/Demonstrations

**Principal Responsibilities:**

- Participate in daily 1930's inspired cattle demonstrations. Including:
  - Ranch-style roping and ground work
  - Dipping vat demonstration
  - Working chute demonstration
- Oversee and perform daily chores including but not limited to:
  - Cleaning stalls
  - Sweeping barns
  - Minor repairs of pens and fences
  - Moving and stacking hay
  - Working Longhorn cattle
  - Feeding and watering livestock
  - Repairing/cleaning tack
- Share the history of the ranch with guests of all ages during cattle demonstrations, public programming and school programs. Including but not limited to:
  - Giving input to Site Lead about horse and livestock logistics portions of the Cowboy Show
  - Training and organizing volunteers in horse and livestock skills needed for Cowboy Show

**Interpretation/Education:**

- Assisting with interpreting and teaching about cowboy and ranch life for any of the four eras in the ranch's history

**Other**

- a) Trains and oversees Cowboy Show volunteers
- b) Represents the George Ranch Historical Park as needed with organizations and individuals requesting historical knowledge or expertise
- c) Feeds Ranch animals on alternating Sundays with Site Lead

**Requirements:**

- Must believe in and promote GRHP's mission and act in accordance with GRHP policies and procedures.
- Must display emotional stability and mature judgment.
- Must have ability to work effectively with diverse persons and groups.
- Must be customer-service oriented, be able to communicate effectively, and be organized.
- Must be able to foster teamwork and train, supervise and direct the work of on-site staff. Must be able to positively motivate on-site staff.
- Ability to work both independently and as a contributing member of a peer management team.
- Good verbal communication skills.
- Routinely moves furniture, program items and other heavy equipment weighing up to 50 pounds.
- Must be comfortable in an unairconditioned space and must be able to facilitate Cowboy shows and demonstrations for long periods of time.

**General Information:**

Must be available to work a flexible schedule, nights and weekends as needed.

**GRHP RESERVES THE RIGHT TO MAKE CHANGES**

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